

# Preparing for your



2025



We hope that this booklet will help you as you start planning your Wedding Service.

Please remember that the clergy are available to assist you at any time.

So, if you do have any questions, please contact us.



#### **INITIAL ENQUIRY FOR MARRIAGE**

#### Marriage in the parish of St Nicholas, Chislehurst

I am delighted that you are seeking to be married at St Nicholas'. As with most legal processes, there are some preliminaries that must be attended to.

#### **Qualifying Connection**

To be married in a Church of England church a **Qualifying Connection** is required (see overleaf). Obviously, if one or both of you live within the parish, then you are legally entitled to get married at St Nicholas'. If both of you live outside the parish (please note that Chislehurst is made up of three DIFFERENT parishes, so 'living in Chislehurst' doesn't necessarily mean the Parish of St Nicholas), then at least one of you will need to qualify by fulfilling at least one of the other Qualifying Connection categories, ii to vii. We will need to discuss this with you before a wedding date can be provisionally booked.

#### Maintenance Works at the Church

Please be aware that whilst we shall always try to keep St Nicholas looking as attractive as possible throughout the year, from time to time it is necessary to carry out repairs to our historic church. To accommodate increasing or changing demands we also undertake projects that, like repairs, require scaffolding, fencing and other building work items that must stay in place throughout all our services. Very occasionally we shall need to close the church even though a wedding may have been booked. On these occasions the law provides that we use a neighbouring church so that the wedding may proceed.

Please do note, that having your wedding in St Nicholas church does not mean you will be the only service happening on that day, although mostly there will no other service, our church is a busy church with lots going on.

In the meantime, I should be grateful if you would complete and return to me the Marriage Enquiry Form (overleaf) indicating you have read and understand its contents. Please retain a copy for your own records.

I very much look forward to hearing from you in due course to arrange a meeting to complete your marriage application paperwork.

With Blessings

#### The Rev'd Rachel Curley

bringing People & Godtogether

### **MARRIAGE ENQUIRY FORM**

Initial paperwork

Please complete and return a copy of this form to The Rev'd Rachel Curley, The Parish Office, The Parish Office, The Village Hall Church Lane Chislehurst BR7 5PE



We, the undersigned, have received and understood the information about **Qualifying Connection** and **Maintenance Works** at the Church, overleaf and as set out below.

#### **QUALIFYING CONNECTION:**

I / we wish to rely on the following connection with the parish by virtue of **one or more** of the following:

Tha □	te tick which ever applies in your case tone of you:  i) has at any time lived in the  ii) was baptised at St Nicholas I	parish* for a period of at	
	iii) was prepared for confirmation	on in the parish of St Nicho	olas <b>or</b> in the parish church of St Nichoals for a perioc
	v) has lived in the parish* fo vi) has regularly gone to norma	r a period of at least 6 mor	
□ OR	t one of your parents or gran vii) was married in the parish of We have been granted a special l	St Nicholas	
	One of us is on the Electoral Roll	l <u>of St Nicholas church</u> (thi	s is not the same as the Register of Electors)
	me (please PRINT)		
Add	iress (at time of marriage)		Dankar da
If you	ur address is likely to change up	to (and including) the date	of your wedding, you must inform us
	No	,	
Sigr	nature		Date
Nar	<b>ne</b> (please PRINT)		
Add	dress (at time of marriage)	·	
			Postcode
If you	ur address is likely to change up	to (and including) the $\overline{\text{date}}$	of your wedding, you must inform us
Tel	No	email:	
Sign	nature		Date

Please note that 'living in Chislehurst' might not necessarily mean you live within the Parish of St Nicholas. Chislehurst is made up of THREE DISTINCT parishes. To check which parish you or



We are delighted that you wish to be married at St Nicholas.

If you have booked your date (even a provisional booking) you will be on the way to planning your special day. This booklet will help you to think about what happens in church both before the day and also on the day itself.

In order for us to prepare for your marriage as fully as possible we ask that you contact us AT LEAST SIX MONTHS before your wedding to arrange an interview (see 'Contacts').

For weddings less than 6 months away please make contact as soon as possible.

Weddings will usually be conducted by one of the clergy at St Nicholas.

For resources that will assist you, from now until well after 'The Day', including much more help on planning your service please visit:

www.yourchurchwedding.org

## **PLANNING YOUR SERVICE**

## **C**ontents

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## The Marriage Service - An Overview of its Shape & Content

Items marked with a \* are optional

## The Preparation

Arrival of the Bride
Welcome
Opening Prayer
[HYMN]\*

Christian Understanding of Marriage (The Preface)

Declarations of Intent

## A Message for Your Wedding

Secular reading / Poem\*
A Bible Reading
A short talk
[HYMN]\*

## The Marriage

The 'Giving Away'\*
The Vows - of love and faithfulness
Giving of the ring(s)
Declaration of the Marriage
[HYMN]\*

## **Prayers**

We ask for God's love and blessing on your life together
The Lord's Prayer

## The Blessing

[HYMN]\*
Final Blessing

## The Legal Formalities

Signing of the Marriage Document and Church Register

#### **PLEASE NOTE**

As a result of changes to Marriage Law, the church is no longer able to issue you with a Marriage Certificate on the day of your wedding. Within 21 days of your ceremony, we will make sure the Marriage Document / Marriage Schedule that you signed on the day will be sent to Bromley Register Office. They will then register your marriage within 7 days of receiving the document. Your marriage certificate can then be ordered online by visiting:

#### https://www.bromley.gov.uk/Marriagecertificateform

It will be issued within 15 days of your order. If you order your certificate before the documentation has been received at the register office, your certificate will be issued within 15 days of the marriage being registered. There is charge for Marriage Certificates, payable at the time of ordering your certificate online. You can order as many copies as you require.

## The Ending

Procession of the newly-weds

## Hymns and Music for a Wedding

#### **General Guidelines**

You will have an opportunity to discuss the music for your service when you meet with the minister conducting your service. We ask that the music be live and not recorded. If a soloist is to sing, a rehearsal with the organist will be necessary.

You must confirm your final choice of hymns, and the order in which they will be used, with the member of the clergy taking your service **before printing the Order of Service.** 

The following lists are suggestions only, based upon our knowledge of what fits well within the service and people are likely to know. You are welcome to choose other hymns and music if you wish.

It may be possible to play appropriate recorded music during the service. However you will need to discuss this and the choice of music with the minister taking your service.

We welcome other performers, choirs etc. but please check with the clergy before making a booking. Our organists are professionals, for whom wedding fees are a source of income, so we will ask you to pay the church organist fee, even if you then use another organist (with whom you will need to make separate financial arrangements)

#### **Instrumental Music**

#### As the Bride arrives (Processional)

Bridal March from Lohengrin (Wagner)

Arrival of the Queen of Sheba (Handel)

Hornpipe in F from the Water Music (Handel)

Trumpet Tune (Purcell)

Trumpet Voluntary (Jeremiah Clarke)

## As the newly-weds leave the church (Recessional)

Crown Imperial (Walton)

Wedding March from Midsummer Night's Dream (Mendelssohn)

,

Finale from the Water Music (Handel)

## **Hymns**

Some suggestions. Have NONE, or up to FOUR hymns

#### 1. Dear Lord and Father of mankind

forgive our foolish ways! Reclothe us in our rightful mind, in purer lives thy service find, in deeper rev'rence praise, in deeper rev'rence praise.

In simple trust like theirs who heard, beside the Syrian sea, the gracious calling of the Lord, let us, like them, without a word, rise up and follow thee, rise up and follow thee.

O Sabbath rest by Galilee!
O calm of hills above,
where Jesus knelt to share with thee
the silence of eternity,
interpreted by love!
Interpreted by love!

Drop thy still dews of quietness, till all our strivings cease; take from our souls the strain and stress, and let our ordered lives confess the beauty of thy peace, the beauty of thy peace.

Breathe through the heats of our desire thy coolness and thy balm; let sense be dumb, let flesh retire; speak through the earthquake wind and fire, O still small voice of calm!
O still small voice of calm!

#### 2. Immortal, invisible, God only wise,

in light inaccessible hid from our eyes, most blessed, most glorious, the ancient of days, almighty, victorious, thy great name we praise.

Unresting, unhasting, and silent as light, nor wanting, nor wasting, thou rulest in might; thy justice like mountains high soaring above thy clouds which are fountains of goodness and love.

To all life thou givest, to both great and small; in all life thou livest, the true life of all; we blossom and flourish as leaves on the tree, and wither and perish; but naught changeth thee.

Great Father of glory, pure Father of light, thine angels adore thee, all veiling their sight; all laud we would render: O help us to see 'tis only the splendour of light hideth thee. Blessings all mine, with ten thousand beside!

#### 3. Great is thy faithfulness, O God my Father,

There is no shadow of turning with thee; Thou changest not, Thy compassions, they fail not; As thou hast been thou forever wilt be.

Great is thy faithfulness! Great is thy faithfulness! Morning by morning new mercies I see; All I have needed thy hand hath provided, Great is thy faithfulness, Lord, unto me!

Summer and winter, and springtime and harvest, Sun, moon and stars in their courses above, Join with all nature in manifold witness To thy great faithfulness, mercy and love.

Pardon for sin and a peace that endureth, thine own dear presence to cheer and to guide; strength for today and bright hope for tomorrow, blessings all mine, with ten thousand beside!

#### 4. Be thou my vision,

O Lord of my heart, Naught be all else to me, save that thou art; thou my best thought in the day and the night, waking or sleeping, thy presence my light.

Be thou my wisdom, be thou my true word, I ever with thee and thou with me, Lord; Thou my great Father, and I thy true heir; Thou in me dwelling, and I in thy care.

Be thou my breastplate, my sword for the fight; Be thou my armour and be thou my might; Thou my soul's shelter and thou my high tower: Raise thou me heavenward, O Power of my power.

Riches I heed not, nor all the world's praise: Thou mine inheritance through all my days; Thou, and thou only, the first in my heart: High King of heaven, my treasure thou art!

High King of heaven, when the battle is done, Grant heaven's joy to me, O bright heaven's sun; Christ of my own heart, whatever befall, Still be my vision, O ruler of all.

#### 5. Love divine, all loves excelling,

joy of heaven to earth come down! Fix in us thy humble dwelling, all thy faithful mercies crown. Jesus, thou art all compassion. Pure unbounded love thou art; visit us with thy salvation, enter every trembling heart.

Come, almighty to deliver, let us all thy grace receive, suddenly return, and never, never more thy temples leave. Thee we would be always blessing, serve thee as thy hosts above, pray, and praise thee, without ceasing; glory in thy perfect love.

Finish, then, thy new creation; pure and spotless let us be; let us see thy great salvation, perfectly restored in thee. Changed from glory into glory, till in heaven we take our place. Till we cast our crowns before thee, lost in wonder, love and praise.

#### 6. Morning has broken like the first morning:

blackbird has spoken like the first bird. Praise for the singing! Praise for the morning! Praise for them springing fresh from the Word!

Sweet the rain's new fall, sunlit from heaven, like the first dew-fall on the first grass. Praise for the sweetness of the wet garden, sprung from completeness where his feet pass.

Mine is the sunlight! Mine is the morning born of the one light Eden saw play! Praise with elation, praise every morning, God's re-creation of the new day!

#### 7. Make me a channel of your peace.

Where there is hatred let me bring Your love; where there is injury, your pardon, Lord; and where there's doubt, true faith in you. Oh, Master, grant that I may never seek so much to be consoled as to console: to be understood as to understand;

to be loved as to love with all my soul.

Make me a channel of your peace. Where there's despair in life let me bring hope; where there is darkness, only light; and where there's sadness, ever joy. Oh, Master, grant that I may never seek . . .

Make me a channel of your peace. It is in pardoning that we are pardoned, in giving to all men that we receive, and in dying that we're born to eternal life.

#### with heart and hands and voices, who wondrous things hath done, in whom his world rejoices;

8. Now thank we all our God,

who from our mother's arms hath blessed us on our way with countless gifts of love, and still is ours today.

O may this bounteous God through all our life be near us, with ever joyful hearts and blessed peace to cheer us; and keep us in his grace, and guide us when perplexed, and free us from all ills in this world and the next.

All praise and thanks to God the Father now be given, the Son, and him who reigns with them in highest heaven, the one eternal God, whom earth and heaven adore, for thus it was, is now, and shall be evermore.

#### 9. Lord of all hopefulness, (NB same tune as, be thou my vision)

Lord of all joy, whose trust, ever child-like, no cares could destroy, be there at our waking, and give us we pray, your bliss in our hearts, Lord, at the break of the day.

Lord of all eagerness, Lord of all faith, whose strong hands were skilled at the plane and the lathe, be there at our labours and give us we pray, your strength in our hearts, Lord, at the noon of the day.

Lord of all kindliness, Lord of all grace, your hands swift to welcome, your arms to embrace, be there at our homing and give us we pray, your love in our hearts, Lord, at the eve of the day.

Lord of all gentleness, Lord of all calm, whose voice is contentment, whose presence is balm, be there at our sleeping, and give us we pray, your peace in our hearts, Lord, at the end of the day.

#### 10. <u>To the tune of "Jerusalem"</u>

We gather here, we gather now, drawn by the love we know and share. We come to celebrate in our joy the union of this special pair. To them our hearts reach out with love, on them the light of heav'n above shines down in grace abundant and free to bless them both eternally. And we who join to wish them well, offer them both our love and pray'r that they may walk in fullness of life the journey they have come to share. That they may know if storms come near that they have friends and fam'ly here for we commit ourselves to pray and love and cherish them each day.

Susan Sayers (born 1946) Tune: "Jerusalem (Parry)"

#### 11. <u>To the tune of "I vow to thee my country"</u>

These vows of love are taken, as rings of love received, we witness here among us a mystery believed: that in God's holy presence a union has begun and these your precious children have now become as one. For the things of earth and heaven draw closer as we pray, and in heav'n the angels celebrate with us on earth today.

For all our many blessings we offer thanks and praise, for gifts of love and fellowship our thankful hearts we raise. God's hand has held us safely and brought us to this day, God has guided and protected and taught us on the way. For the love we learn on earth is the love we'll find in heav'n and the human love we celebrate is love that God has giv'n.

Susan Sayers (born 1946) Tune: "Thaxted"

#### 12. <u>To the tune of "Morning has broken"</u>

God of all living, Father, we praise you, Full of Thanksgiving, for so much love; Now in this wedding, come down among us, Pour out your blessing, heavenly dove.

With love's true slendour, Father, delight us, Each giving honour, with faithfulness; And may the sharing, of this sweet union Deepen our caring, with tenderness.

May there be children, fruit of our loving,
True men and women, with faith beside;
Grant us your keeping in all our future,
Your love caressing bridegroom and bride.
Canon Michael Walker

#### 13. Praise to the Lord,

the almighty, the King of creation! O my soul, praise him, for he is thy health and salvation! Come ye who hear, brothers and sisters draw near, praise him in glad adoration.

Praise to the Lord, who o'er all things so wondrously reigneth, shelters thee under his wings, yea, so gently sustaineth. Hast thou not seen, all that is needful hath been granted in what he ordaineth?

Praise to the Lord, who doth prosper thy work and defend thee; surely His goodness and mercy here daily attend thee. Ponder anew all the Almighty can do, he who with love doth befriend thee.

Praise to the Lord!
O let all that is in me adore him!
All that hath life and breath,
come now with praises before him!
Let the Amen
sound from his people again:
gladly for aye we adore him!

#### 14. Praise, my soul, the king of heaven;

to his feet thy tribute bring.
ransomed, healed, restored, forgiven,
who like me his praise should sing?
Praise him! Praise him!
Praise him! Praise him!
Praise the everlasting King!

Praise him for his grace and favour to our fathers in distress; praise him, still the same as ever, slow to chide, and swift to bless. Praise him! Praise him! Praise him! Glorious in his faithfulness.

Father-like, he tends and spares us; well our feeble frame he knows; in his hands he gently bears us, rescues us from all our foes.
Praise him! Praise him!
Praise him! Widely as his mercy flows.

Angels help us to adore him; ye behold him face to face; sun and moon, bow down before him, dwellers all in time and space. Praise him! Praise him! Praise him! Praise with us the God of grace!

## **Choosing Readings**

You must include at least one Bible reading.

You can also include an additional reading (prose or poetry) from another source.

Please choose readings that mean something to you as a couple.

## **Bible Readings for Your Wedding**

The following are just some suggestions for Bible readings. These are in the translation usually used in our churches but, if you prefer a different version, that is fine. However, please check your choice of reading with the minister conducting your wedding. We have found some material on the Web that claims to be from the Bible but is not, or not in any format or translation that we recognise.

#### **New Testament**

#### John 2.1-11

Jesus' first miracle - at a wedding

On the third day there was a wedding in Cana of Galilee, and the mother of Jesus was there. Jesus and his disciples had also been invited to the wedding. When the wine gave out, the mother of Jesus said to him, 'They have no wine.' And Jesus said to her, 'Woman, what concern is that to you and to me? My hour has not yet come.' His mother said to the servants, 'Do whatever he tells you.' Now standing there were six stone water-jars for the Jewish rites of purification, each holding twenty or thirty gallons. Jesus said to them, 'Fill the jars with water.' And they filled them up to the brim. He said to them, 'Now draw some out, and take it to the chief steward.' So they took it. When the steward tasted the water that had become wine, and did not know where it came from (though the servants who had drawn the water knew), the steward called the bridegroom and said to him, 'Everyone serves the good wine first, and then the inferior wine after the guests have become drunk. But you have kept the good wine until now.' Jesus did this, the first of his signs, in Cana of Galilee, and revealed his glory; and his disciples believed in him.

#### Matthew 5.1-10

A summary of Jesus' teaching from the "Sermon on the Mount" - sometimes called the Beatitudes.

When Jesus saw the crowds, he went up the mountain; and after he sat down, his disciples came to him.

Then he began to speak, and taught them, saying:

'Blessed are the poor in spirit, for theirs is the kingdom of heaven.

Blessed are those who mourn, for they will be comforted.

Blessed are the meek, for they will inherit the earth.

Blessed are those who hunger and thirst for righteousness, for they will be filled.

Blessed are the merciful, for they will receive mercy.

Blessed are the pure in heart, for they will see God.

Blessed are the peacemakers, for they will be called children of God.

Blessed are those who are persecuted for righteousness' sake, for theirs is the kingdom of heaven.'

#### I Corinthians 13

A great poem in praise of love as the greatest quality of all Christian virtues, from the apostle, St. Paul. If I speak in the tongues of mortals and of angels, but do not have love, I am a noisy gong or a clanging cymbal. And if I have prophetic powers, and understand all mysteries and all knowledge, and if I have all faith, so as to remove mountains, but do not have love, I am nothing. If I give away all my possessions, and if I hand over my body so that I may boast, but do not have love, I gain nothing.

Love is patient; love is kind; love is not envious or boastful or arrogant or rude. It does not insist on its own way; it is not irritable or resentful; it does not rejoice in wrongdoing, but rejoices in the truth. It bears all things, believes all things, hopes all things, endures all things.

Love never ends. But as for prophecies, they will come to an end; as for tongues, they will cease; as for knowledge, it will come to an end. For we know only in part, and we prophesy only in part; but when the complete comes, the partial will come to an end. When I was a child, I spoke like a child, I thought like a child, I reasoned like a child; when I became an adult, I put an end to childish ways. For now we see in a mirror, dimly, but then we will see face to face. Now I know only in part; then I will know fully, even as I have been fully known. And now faith, hope, and love abide, these three; and the greatest of these is love.

#### Ephesians 3.14-end

St. Paul's prayer for his friends.

I bow my knees before the Father, from whom every family in heaven and on earth takes its name. I pray that, according to the riches of his glory, he may grant that you may be strengthened in your inner being with power through his Spirit, and that Christ may dwell in your hearts through faith, as you are being rooted and grounded in love. I pray that you may have the power to comprehend, with all the saints, what is the breadth and length and height and depth, and to know the love of Christ that surpasses knowledge, so that you may be filled with all the fullness of God.

Now to him who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine, to him be glory in the church and in Christ Jesus to all generations, for ever and ever. Amen.

#### Colossians 3.12-17

How to get dressed - and live!

As God's chosen ones, holy and beloved, clothe yourselves with compassion, kindness, humility, meekness, and patience. Bear with one another and, if anyone has a complaint against another, forgive each other; just as the Lord has forgiven you, so you also must forgive. Above all, clothe yourselves with love, which binds everything together in perfect harmony. And let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful. Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom; and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God. And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him.

#### I John 4.7-12

God's love is shown to us in Jesus Christ and in his followers.

Beloved, let us love one another, because love is from God; everyone who loves is born of God and knows God. Whoever does not love does not know God, for God is love. God's love was revealed among us in this way: God sent his only Son into the world so that we might live through him. In this is love, not that we loved God but that he loved us and sent his Son to be the atoning sacrifice for our sins. Beloved, since God loved us so much, we also ought to love one another. No one has ever seen God; if we love one another, God lives in us, and his love is perfected in us.

#### **Old Testament**

#### Genesis 1.26-28

A story of how God created men and women.

Then God said, 'Let us make humankind in our image, according to our likeness; and let them have dominion over the fish of the sea, and over the birds of the air, and over the cattle, and over all the wild animals of the earth, and over every creeping thing that creeps upon the earth.'

So God created humankind in his image, in the image of God he created them; male and female he created them. God blessed them, and God said to them, 'Be fruitful and multiply, and fill the earth and subdue it; and have dominion over the fish of the sea and over the birds of the air and over every living thing that moves upon the earth.'

#### Song of Solomon 2.10-13; 8.6,7

From an ancient Hebrew love-song - probably written for a royal wedding.

My beloved speaks and says to me:

'Arise, my love, my fair one, and come away;

for now the winter is past,

the rain is over and gone.

The flowers appear on the earth;

the time of singing has come,

and the voice of the turtle dove is heard in our land.

The fig tree puts forth its figs,

and the vines are in blossom; they give forth fragrance.

Arise, my love, my fair one, and come away.'

Set me as a seal upon your heart, as a seal upon your arm;

for love is strong as death, passion fierce as the grave.

Its flashes are flashes of fire, a raging flame.

Many waters cannot quench love, neither can floods drown it.

If one offered for love all the wealth of one's house, it would be utterly scorned.

#### Ecclesiastes 4.9-12

The teacher extols the value of a companion.

Two are better than one,

because they have a good reward for their toil.

For if they fall,

one will lift up the other;

but woe to one who is alone and falls

and does not have another to help.

Again, if two lie together, they keep warm;

but how can one keep warm alone?

And though one might prevail against another,

two will withstand one.

A threefold cord is not quickly broken.

## The Lord's Prayer

You may choose either version

#### 'Modern' Language

Our Father in heaven,
hallowed be your name,
your kingdom come,
your will be done,
on earth as in heaven.
Give us today our daily bread.
Forgive us our sins
as we forgive those who sin against us.
Lead us not into temptation
but deliver us from evil.
For the kingdom, the power,
and the glory are yours
now and for ever.
Amen.

#### 'Traditional' Language

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.
For thine is the kingdom, the power and the glory, for ever and ever.
Amen.

### **Practicalities & Preliminaries**

## **Reading of Banns**

Most people who marry in church are married after **Banns of Marriage** have been published. They are a **verbal** and **public notice** of your intention to marry and provide an opportunity for any legal objection to be raised. However, in some circumstances a Licence is to be preferred to Banns.

Banns are the legal preliminary to a marriage in church and **must** be read both in the parish(es) where you live AND the church where you will be married. We will take responsibility for ensuring your banns are read in the church where you are to be married. You will need to ensure they are read where each of you live if that is not in this parish.

Banns will usually be read during the main morning service on the 2nd, 3rd and 4th Sunday of the month. We will aim to read the banns 2 months before the wedding date.

If either or both of you are living elsewhere, having arranged for your Banns to be read at your local parish church you will need to obtain a Banns Certificate from that church (or churches) confirming that this has been done. There will be a fee for this that is payable to your local parish church, this is in addition to the fees paid here.

The easiest way to find your local parish church is to use the website www.achurchnearyou.com

#### Witnesses

The witnesses are the two people who (as well as bride and groom) sign the Marriage Document. They should over the age of 18 years old. Being a witness is another way in which you can involve others in your wedding day.

#### **Orders of Service**

The Order of Service guides your guests through the service. You don't have to have one. However an Order of Service, which can be made quite easily on your own computer is a pleasing memento of the day and can be personalised to your wedding. Please note that they do need to be clearly laid out and easy to use. Look at how the service and hymns are laid out in this document to give you an idea. In particular, please ensure that:

- You have agreed all the elements and their order with the priest conducting your wedding.
- You use a good sized and clear font for the hymns and the other parts where the congregation will join in.
- You provide enough copies for each guest to have one, with enough extras for the priest, organist, verger, bell-ringers and choir (where relevant) to also have copies.
- · All the elements below are included.
- The priest taking your service has seen and approved a draft before you print them. We can usually (but not always!) pick up typos and have a lot of experience on what will help (and what will hinder) the congregation.

## **Typical Order of service**

#### **Entrance of the Bridal Party**

(Give the title and composer of the music)

#### WELCOME AND INTRODUCTION

#### HYMN

(Print full words here)

#### THE CHRISTIAN UNDERSTANDING OF MARRIAGE

#### THE DECLARATION OF INTENT

During which the priest says to the congregation

Will you, the families and friends of N and N, support and uphold them in their marriage, now and in the years to come?

All: We will.

#### **BIBLE READING**

(Give the details of the Bible Reading and who will be reading it)

#### POEM OR OTHER READING

(Give the details of the any other reading and who will be reading it)

#### **THE ADDRESS**

#### THE MARRIAGE

**HYMN** (if using 3 hymns)
Print full words here

#### THE PRAYERS

The prayers will conclude with:

#### Our Father in heaven or Our Father, who art in heaven

(Put in the full words of the version you will use)

#### **HYMN**

(Print full words here)

#### THE BLESSING

Signing of the Marriage Document and Church Register

#### Recessional as the Wedding Party depart

(Give the title and composer of the music)

THE CHURCH'S COPYRIGHT LICENCE NUMBER MUST BE PRINTED ON YOUR ORDER OF SERVICE
IF YOU REPRODUCE WORDS OF HYMNS, ALONG WITH THE NAME OF THE AUTHOR OF THE HYMN / WORSHIP SONG

CCLI: 1069630

#### Fees

Fees for a Marriage Service in the Church of England are set nationally.

The Church of England receives no help from the Government to maintain it's churches. The income we receive from fees ensures that our beautiful buildings are kept in good order for weddings and other special occasions, both now and for future generations.

Fees for 2024 have been set as follows:

Statutory National Fees	£
Reading of Banns	37
(public notice of your intention to marry)	
Marriage Service	544
Locally Set Fees	
Organist and use of organ (optional)	220
Verger- who will prepare the Church, assist the Clergy and your Ushers and help tidy up afterwards	
Choir (optional)	210
Bell Ringers and use of Bells (optional)	200
Extra rehearsal for any musical soloists (optional)	30
Optional Extras	
Church Heating (Sept to April only)	70
Flowers (optional)	POA

Once a date has been set for your wedding, a non-refundable deposit of £500 will be required.

Please make cheque payable to: St Nicholas, Chislehurst

**Or** pay directly to CAF Bank Ltd

Account: St Nicholas Chislehurst PCC

Sort Code: 40-52-40 Account No: 00020386

When using internet banking please use as reference:

**Wedding - SURNAME** 

WEDDING FEES FORM (2025)						
Wedding date Weddi				time		
Gro	om's SURNAM	E				
Brio	de's SURNAME					
Α	CHURCH FEI	<b>ES</b>		Fee		
	Standard Service	e fee (inc banns, prepara	ation time)	£581		
	Verger			£45		
В	OPTIONAL			Fee		YES / NO
	Bells			£200		
	Organist			£220		
	Choir			£210		
	Heating			£70		
	Flowers by church flower team			£100		
	Musician performing rights fee (if video recording)		50% of f	ee		
то	TAL FEE			£		
Dat	e Deposit Paid				£500	0.00
BACS Payment Date:						
Reference used:						
Signatures of bride & groom				Date		
_	Please return this form to the Parish Office					

12 weeks before your wedding stnicholaschislehurst@outlook.com

## Flowers for your Wedding

If there is more than one wedding on the day you are getting married there will need to be some agreement with the other couple(s) about the kind of display that goes into the church. Please be aware that the church may already have some flowers in place, particularly near the time of Christian festivals.

#### General Flower Guidelines

- 1. There is no **need** to do anything the beauty of the building will be further enhanced on your wedding day by your guests and the bridal party. Less can be more.
- 2. You are welcome to remove any arrangements that you have provided to take them to your reception. When removing arrangements, please ensure these are on your own or your florists stands. Please do not remove any church flower stands, pedestals etc.
- 3. Please ensure that all waste is removed from the church and grounds by the flower arrangers.
- 4. At Festival times special conditions apply:
  - During Lent (the 6 weeks before Easter) and Advent (the 4 weeks before Christmas) please arrange for all flowers to be removed from church immediately after your wedding service.
  - At Easter, Christmas and Harvest our own arrangements are likely to be in place and no further flowers may be needed
- 6. Under no circumstances must anything be **nailed** or **pinned** or **glued** to any surface in the church.
- 7. If using arrangements on pew ends, please remember that you will need space to walk down the aisle. Florist's ribbon alone usually works best here.

#### **Church Bells**

If you would like the bells to be rung - six (usually) bells will be rung for 20 minutes after the service - please speak to the minister conducting your service at the interview who will inform the bell ringers.

#### Maintenance Works at the Church

Please be aware that whilst we shall always try to keep St Nicholas looking as attractive as possible for your wedding, from time to time it is necessary to carry out repairs to the church. Also, to accommodate increasing or changing demands we undertake projects that, like repairs, require scaffolding, fencing and other building work items that have to stay in place throughout all our services.

## **Photographs & Videos**

You will probably want a visual record of your special day. We welcome photography and video recording providing the following guidelines are adhered to. They are provided to help ensure that your wedding service goes smoothly, without undue interruption or distraction, and in an attitude of respect for God, the church and yourselves. At all times the decision of the Minister taking the service is final and to be respected.

If you wish to make a video recording of your wedding you will need to agree this with us in advance. You will also need a Wedding Video Recording Licence. Your videographer may have one these in place for the whole year, but **it is your duty to ensure this is so** otherwise you may be in breach on copyright. If you need to buy a licence it can be purchased through <a href="https://www.ccli.co.uk">www.ccli.co.uk</a>.

We reserve the right to withhold consent if a licence has not been obtained, as this protects copyright/royalty issues for composers and publishers.

**Only** your designated photographer/videographer is permitted to take photographs during the service. These guidelines must be followed:

- No flash photography in church during the service.
- Please remain stationary during the spoken parts of the service.
- The Marriage Document and Register will be signed without photography. We will then immediately recreate the moment for your designated photographer, but please keep this brief: your guests are waiting for you!
- As the newly-weds leave down the aisle the photographer is welcome to do as you and he or she wish.

#### Confetti

Please do not use metallic confetti.

ONLY bio-degradable confetti is welcomed, and preferably dried petals (eg Rose petals or lavender)

## **Getting in touch**

The Rev'd Rachel Curley (Curate)
Tel 02084024543
revrachelcurley@outlook.com
Or the Parish Office:
stnicholaschislehurst@outlook.com
Tel 0208 4670196

#### **PRAYER**

Blessed are you,
O Lord our God,
for you have created
joy and gladness,
pleasure and delight,
love, peace and fellowship.
Pour out the abundance
of your blessing
upon this couple
in their new life together.
Let their love for each other
be a seal upon their hearts
and a crown upon their heads.

(... from the Marriage Service)

## Parish of St Nicholas, Chislehurst



### WEDDING CHOICES FORM

Names	BRIDE				
	GROOM				
Date/Time	of Rehearsal	Date/Time			
No of GUES	STS:	HEATING REQUIRED Yes / No			
BANNS DA	TES				
Banns Certificat	e Required? YES/NO R	eceived YES/NO/NA			
member o	After making your choices, please complete this form and bring it to your meeting with the member of the clergy taking your service. If you are still unsure about some of the choices (e.g. order of the hymns) we will happily discuss them with you when we meet.				
	Option	Our Choice			
Bells		Yes / No			
Choir		Yes / No			
The Entrance Are you walking in as a couple, or is the bride coming in alone, supported by her father, mother or someone else?		The bride will enter with  MUSIC AT THE ENTRY OF THE BRIDAL PARTY			
What music will you use at this point?					
The Welcome What hymn would you like at this point? You can have no hymns, or up to 3 hymns		FIRST HYMN			
The Readings (Which may be here or later in the service) There must be at least one reading from the Bible. If friends/relations are willing to read, this can happily be accommodated or the clergy will be willing to read. If you want an additional reading from		Bible Reading: Read by:  Other Reading: Read by:			
another source (e.g. a poem), that is open for discussion with the minister taking the service.					

HYMN

Second Hymn

hymn here if you wish.

You have the choice to insert a second

The Marriage  Does the bride wish to be: 'given away' 'brought' or neither	Please choose 'who gives this woman to be married to this man?' or 'Who brings this woman to be married to this man?' or 'who gives / brings Your Name to be married to Your Name? or just omit this bit of the service		
The Giving of Rings Will you be using one ring or exchanging rings?	Number of rings		
The Prayers The prayers conclude with the Lord's Prayer: modern or traditional words?	Traditional or Modern		
Final Hymn (followed by The Blessing) What would you like?	SECOND HYMN		
Signing of the Marriage Document and Church Register Music choice			
The Dismissal What music will you use whilst you walk out of the Church together?	MUSIC AT THE DEPARTURE		
Office use: Bells YES / NO Choir YE	ES / NO Entry door S/W Exit Door S/W		
Celebrant	Organist		
Best Man	Witnesses I		
Bride 'g <u>iven</u> away' by	2		
Any wheelchair access required	ed? YES / NO		
Registers completed by			
Deposit paid	Date		
Balance paid	Date		

Revised January 2024



**Steps along the way** planning your wedding at St Nicholas Parish Church, Chislehurst

	What?	How	When
-	Make marriage enquiry	Visit parish website: https://stnicholas-chislehurst.org.uk/ Click on "Life Events" Then click "Weddings"	ASAP!
2	Complete and return Enquiry Form	Download the Wedding Info Booklet, complete and return the Marriage Enquiry Form on page 3	ASAP!
3	First meeting with Rector / Curate	Call the Parish Office (02084670196) to make an appointment to meet with the Rector / Curate You will need to bring photo ID and proof of address with you to that meeting	ASAP!
4	Attend Preparation and Planning Day	You should receive an invitation to this event early in January before your wedding is to take place.  Obviously this will depend on various timings and when you first make your enquiry.	Usually in February
5	Arrange for Banns to be read	These need to be called in the following places:  The church where the wedding is taking place The parish(es) where you normally live  If you both live in the parish where you are getting married, you will not need to have your banns read anywhere else.  For church weddings there is no need to contact the Register Office as the priest taking your service acts as your legal Registrar; you do not need to give notice at Bromley Register Office.	Usually a maximum of 3 months before the wedding day

6	Return Choices Form (found in the Wedding Info Booklet)	This form must be completed so that we can make your service bespoke to you. There are choices to make about your vows, readings, music etc	12 weeks before the wedding day
7	Second Meeting with Rector/Curate to finalise all details and Order of Service	Email Rev'd Rachel Curley on revrachelcurley@outlook.com to arrange this.	12 weeks before the wedding day
8	Arrange rehearsal	This is usually arranged at the second meeting with the Rector/Curate	For Saturday weddings, usually on the preceding Thursday evening
9	Return Wedding Fees form	Complete the Wedding Fees form and return to the Parish Office and make BACS payment	12 weeks before the wedding
10	Collect Banns Certificate(s)	If you had your banns also called in another parish, you will need to pay for and collect your Banns Certificate.  Without this you will not be able to get married.	At the very latest this must be completed 3 clear Sundays before the wedding day
11	Wedding Day arrives!	Enjoy the day!	